



BOARD OF DIRECTORS MEETING – SEPTEMBER 26, 2017

PRESENT FROM BOARD:

Joe Warner, Steve Ammentorp, Marna Lake, Scott Coleman, Judy Thornburg, Mike Nordine, Tawny Espinoza, Jim Grisier, Vicki Woods, Rachelle Miller, Tom Motz, Stephanie Keller, Jeff Parker

EXCUSED ABSENCE(S):

Marna Lake

SPECIAL GUEST(S):

Peggy Jennings, Eide Bailly, Bill Vrettos, Foundation Board

PRESENT FROM STRIVE:

Sharon Jacksi, Mary Anne Lawrie, Chris Bergquist

OVERVIEW OF MEETING
The minutes from the previous Board meeting and were approved.
Peggy Jennings reviewed the outcome of the FY16 Audit. The Board approved the FY2016-2017 audit
Sharon provided government and organizational updates.
Chris provided the current financial report which was accepted by the Board.
Sarah reviewed Family Support Services' annual report along with members of the Family Support Council and Allocation Committees. The Board approved the report and the appointments to the FSS Council and Allocation Committee.
Doug provided updates on PR and Development.

A quorum was achieved and the meeting was called to order at 12:03 p.m. Scott Coleman presided. Scott welcomed Bill Vrettos, Foundation Chairperson to the meeting.

MINUTES FROM 08/29/2017

A question was posed if the START Coordinators were STRIVE employees. Sharon confirmed that they were. Another question arose in relation if the Jeff K's resignation from the Board was immediate. Sharon confirmed but we

will continue collaboration efforts between the Health Department and STRIVE. The minutes were approved as presented.

It was M/S/P (Parker/Espinoza) to approve the Board minutes of 8/29/2017.

OUTCOME OF FY2016-2017 AUDIT

Peggy Jennings with Eide Bailly provided an overview of the audit results:

- An unmodified audit opinion
- No audit adjustments or passed adjustments identified
- No material weaknesses identified in internal controls.
- Unpredictable procedure performed – test of p-card activity.
- Independence considerations – nonattest services:
 - Preparation of financial statements
 - Preparation of Form 990
 - REAC assessment

Peggy then reviewed performance review and observations. Revenue and expenses are slightly lower in comparison to the previous year. This was due to real estate sales and monies received from the Crisis Grant for FY2016. There was a slight decline in Medicaid funding compared to FY2016 leaving a bottom line of \$730K. There was enough cash at year-end to cover operating expenses for two months; which is very similar to last year's bottom line. STRIVE also continues to keep their administrative costs under 10%. Peggy then reviewed STRIVE's financial performance in comparison with 5 other CCBs that were similar in size.

It was M/S/P (Warner/Thornburg) to approve the FY2016-2017 Audit as presented.

CEO REPORT

Renderings of the outside of the new building were displayed for the Board's review. Sharon explained the building is on an angle at Wellington and 8th. There will be two entrances separating case management from provider services. Entrance to Case Management will be on the west side. An adaptive play area will be on the south side where Children Services will be located. There will also be ample parking. Attention then turned to the floor plans. The first floor will consist of Case Management, Children Services, Psych Clinic and Nursing. The second will consist of Administration, Accounting, Residential and Human Resources. The attorneys are working on the "finishing touches" to the agreements.

Sharon referred to the article in the paper where in the state made it sound like it was a done deal on moving forward in building new group homes for the

remaining individuals at the Regional Center. As an update, the State met with the JBC last week and informed them that they would not be able to meet the 2018 deadline for closing the regional center. Needless to say, the JBC was not happy with this response in addition to the State not providing them with appropriate documentation. Sharon and Gayle are scheduled to meet with the new JBC analyst next month to familiarize her with information on the regional centers.

Sharon has also been in contact with Imagine's CEO, (CCB in Boulder), on a collaborative effort to try to gain additional funding to cover group home costs. Sharon and Gayle are also scheduling a meeting on this.

The regional center is considering selling their group home on 29 Road. Sharon met with Mark Wester, (Reggie Bicha's Assistant Director), to tour the facility. The home is in pretty good shape and is also equipped with the required fire suppression systems.

FINANCIAL REPORT

Finances for the month of August were reviewed along with YTD totals in relation to budget forecasts. The month of August ended on a positive note due the sale of 1260 and some one-time funding.

Revenue is slightly higher in comparison to last year. The same problems continue to exist with Case Management and SLS. Personnel expenses are slightly under budget due to staff shortage. Operating expenses were slightly lower than last month. Net income is running around \$250K. Ratios on balance sheet are good.

Chris then reviewed the following departments that are being watched closely.

- SLS Vocational Programs – As of August 17, year-to-date net income of \$11K.
- Case Management – Billing is up \$7K from last month.
- Host Homes – Net income is up \$10K year-to-date
- CORE costs increased over \$20K year-to-date due to conducting back-to-back classes due to the staffing crisis we are currently experiencing.

It was M/S/P (Ammentorp/Parker) to accept the September financials as presented.

FAMILY SUPPORT SERVICES (FSS) ANNUAL REPORT & APPOINTMENT OF THE FAMILY SUPPORT ADVISORY COUNCIL & ALLOCATION COMMITTEE

It was a very successful for FSS this last year. A total of 177 families were served through the program with only 43 families receiving case management

services. The program focuses on reducing, delaying or preventing out-of-home placement, reducing additional stress of supporting a family member with a developmental disability, providing flexible/responsive supports, promoting family choice and encouraging community participation for persons with disabilities. Out of all services offered, Respite is the one that is mostly utilized with 46% of the FSS budget being used for this resource.

FSS Advisory Committee's objectives met for FY2016-2017:

- Efforts on community outreach continue to ensure families with special needs children are aware of services and supports that are available to meet their needs.
- Continue to work on smoothing the transition of children entering adult service.
- There were no emergency or out-of-home placements for the year.

FSS funding continues to be a critical support for our families. The Allocation Committee budgetary recommendations are as follows:

- The average respite for a family in a six month period is \$1K.
- Funding requests for services and supports that could be paid by other third-party resources would be denied.
- Establish an emergency fund to address short-term crisis or an emergency situations that arise during the year.

Sarah presented the FSS Advisory Council and Allocation Committee slate for FY2017-2018 and requested that these items be approved.

It was M/S/P (Nordine/Grisier) to approve the FY17-18 FSS Advisory Council and Allocation Committee slate as presented.

It was M/S/P (Espinoza/Motz) to approve FSS Annual Report for FY16-17.

REPORTS

PR & DEVELOPMENT UPDATES

- Doug has been working diligently on the capital campaign along with weekly meetings with Ilene. Looking at grant proposals and honing our message to capture a community interest that we have not "tapped" into yet. Joint Foundation/Board Campaign "Kick-off" meeting is scheduled for October 25th.
- *Rollin on the River* is scheduled for October 14. This year has been very successful in capturing more sponsorships than we have in the past. There will also be plenty of activities for the kids....it's turning more and more into a "Children's Festival".

- On a final note, Striving for Success is scheduled for tomorrow. If you know anyone who would like to attend, please let Doug know.
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It was M/S/P (Thornburg/Parker) to adjourn the meeting at 1:25 p.m.


Secretary


Date