



## **BOARD OF DIRECTORS MEETING – FEBRUARY 27, 2018**

### **PRESENT FROM BOARD:**

Joe Warner, Steve Ammentorp, Marna Lake, Scott Coleman, Judy Thornburg, Mike Nordine, Tawny Espinoza, Rachelle Miller, Jeff Parker, Jim Grisier, Tom Motz, Stephanie Keller

### **EXCUSED ABSENCE(S):**

Vicki Woods, Sharon Jacksi

### **PRESENT FROM STRIVE:**

Mary Anne Lawrie, Chris Bergquist, Doug Sorter, Andrea Podgorny, Sarah Bonnell

<b>OVERVIEW OF MEETING</b>
The minutes from the previous Board meeting were approved.
Doug provided state and organizational updates on Sharon's behalf.
Chris provided the current financial report. The Financial Report was accepted by the Board.
Strategic Planning Retreat was discussed and scheduled for April 24.
DD Housing Articles of Incorporation and By-Laws were reviewed prior to them being forwarded to HUD.
Doug updated the Board on "Framing the Future's" campaign efforts.

A quorum was achieved and the meeting was called to order at 12:02 p.m. Scott Coleman presided.

Scott announced Sharon had to go to Denver to attend two meetings with State officials in relation of the funding requests for the regional centers. Doug will be providing the CEO's report on her behalf.

### **MINUTES FROM 01/30/2018**

The Board minutes were presented and approved.

**It was M/S/P (Lake/Motz) to approve the Board minutes of 1/30/2018 as presented.**

## **CEO REPORT**

First off, two letters of resignation were shared with the board wherein the employees had positive comments on the organization as a whole, upper management support and their experience and opportunities that were provided to them. Members appreciated the positive feedback.

When reviewing the finances, remember the staffing changes discussed last month will not have an impact until the February financials. Doug added that Leadership Team has also been looking at departments that need improvement and others needing evaluation to see if we continue with them and/or discontinue for fiscal purposes.

This led the topic to the changes made in the Supported Living Services (SLS) department with the creation of four new day programs for individuals that under the SLS waiver. The remaining services offered under the waiver were the "one offs" with individuals involving homemaker, personal care supports, respite and family caregivers. Since we've been having difficulty recruiting staff, Sarah met with the other provider agencies to notify them that we were discontinuing these services and if they would be interested in taking on them. The providers were receptive to the idea and will be conducting open houses next week. In addition, correspondence was sent to the families and individuals notifying them of the changes last week followed up by a telephone call by the Case Manager. This led into a discussion on how many families and individuals are affected, the transitioning process to a new provider, and the process involved if the provider is unable to the needs of the individual, etc.

The CCB Coalition continues to work on conflict-free case management wherein a CCB can either be a provider agency, a case management agency or able to provide both supports but not to the same individual. We are hoping to continue to provide both services.

The issues we were experiencing with Early Intervention funding have been resolved. The State owed us \$8K for last year, which they have now agreed to pay. Chris keeps a close eye on the funds allocated and alerts appropriate personnel when funds are starting to get low, he then will request additional funding to the State.

The State has decided to end the Crisis Pilot Program June 30<sup>th</sup> instead of February 2019 in order for them to analyze the data. Rocky Mountain Health Plan is attempting to try to get them to change their mind. Sarah added that the Executive Director with the START Program is ready to fly out and start advocating for funding. This led to a discussion in relation to the initial start-up of the program, number of children and adults that went through the program,

current case loads of START Coordinators, utilizing the crisis facilities, program transitioning from a stabilization program into enhanced case management services, other alternatives to utilizing the program, etc.

The documents on the new building have been signed. We are currently waiting on the appraisal, in addition to the asbestos assessment. Doug, Sharon and Rob have been working with the architect and contractor on the building plans and currently looking at ways to decrease the construction costs. We should have the final figures by the middle of next month and then we can send it out for bid. There is no updated information on when the asbestos assessment will begin on 950.

A question was raised in relation to the outcome of collaborating with Student Transportation of America in transporting individuals to different day programs. Doug responded that they were looking into it further. Doug has also been in contact with Hilltop and HopeWest on this issue. Hilltop showed some interest since they are a Medicaid provider and can bill these for services.

### **FINANCIAL REPORT**

Chris provided an overview of January financials in addition to reviewing the "one-time" revenue and write off sources that affected the bottom line. Write offs for prior periods amounted to over (\$30K), consulting contracts (\$9K), one time building fundraising of \$123K and county funding over \$535K leaving a net income of (\$128K). December YTD financials reflect the net income is running a little over \$5K.

Revenue is low and under forecast due primarily to case management. In comparison to last year there is about a \$600K shortfall. Personnel expenses are under budget due to staff shortages. Operating expenses are very close to where we were this time last year. Operating income is under forecast. Balance sheet reflects a decrease in cash in comparison to last year. Chris is monitoring this very closely. Current ratio is 5.31, debt to equity 0.22 and months unrestricted cash 3.32.

"Spotlight" departments this month are:

- Case Management Nursing – This department is one that Leadership is looking at reducing the department and or eliminating it. As noted, it continues to lose every month even with the closure of some group homes. This is not a billable service since it is factored into the individual's room and board rate. This is also the case with OT and behavioral services. Leadership Team is scheduled to meet with these three departments to strategize on where we can cut costs.
- Cattail – This house has consistently been positive for generating

revenue. Individuals served here have a high SIS level along with not having to provide any nursing supports.

This led to a discussion into nursing supports and if other providers offer the same service or if it is contracted out, providing underfunded supports and the financial impact it has, lobbying efforts at the State level to ascertain rate increases, etc. The Board expressed their appreciation for the departmental updates along with Leadership Team efforts to rectify some of these issues.

**It was M/S/P (Parker/Ammentorp) to accept the January financials as presented.**

## **REPORTS**

### **CAPITAL CAMPAIGN UPDATE**

We have been receiving positive response from various foundations in our quest for funding not only for the new building but also for specified programs.

- The Bacon Foundation has approved funding for \$100K and forwarded \$50K as their first installment.
- A request was submitted to the Goodwin Foundation for \$150K. We have not received a confirmation or denial as of yet.
- Foundations that are interested in the campaign and recommend submitting grant applications are as follows:
  - Colorado Access Fund
  - Colorado Health Foundation
  - The Sturm Family Foundation through ANB
  - The City of Grand Junction Community Development Grant Program
  - The Daniels Fund
- Doug reached out to the Gates Foundation and they were interested in the campaign. Only one stipulation, we can apply once we have achieved 1/3 of the campaign goal.

All in all, campaign efforts appear to be going well. Potential donors have been identified and informational packets will be sent to them. The next step is to go public with the campaign by using various media efforts.

Update on sponsorships for the upcoming events has been very positive.

- Enstrom's will be sponsoring the Easter Egg Hunt
- FCI and St. Mary's have agreed to be one of the sponsors for the Garden Groove Concerts.
- Tulips and Julips is also starting to receive some sponsorships.

**STRATEGIC PLANNING & BOARD RETREAT**

Scott recommended holding the strategic planning and Board retreat during the April Board meeting. This would be on April 24<sup>th</sup> from 10:00 to 2:00. MaryAnne will find an appropriate location and send a "Save the Date" notice to members.

**DD HOUSING – APPOINTMENT OF BOARD OF DIRECTORS**

In updating STRIVE's Articles of Incorporation and By-Law, it was also recommended to review the same for DD Housing. Legal counsel submitted their recommended changes to the Board for their review prior to sending to the Department of Housing and Urban Development for their approval. Board members had a chance to review the proposed changes and recommended that they be forward onto HUD.

**It was M/S/P (Espinoza/Lake) to adjourn the meeting at 1:20 p.m.**

  
Secretary

  
Date

