



## **BOARD OF DIRECTORS MEETING – JUNE 30, 2015**

### **PRESENT FROM BOARD:**

Joe Warner, Wendy Schnell, Jeff Kuhr, Jeff Parker, Steve Ammentorp, Cathy Staten, Fred Burmeister, Tom Motz, Mike Nordine, Scott Coleman, Judy Thornburg

### **EXCUSED ABSENCE(S):**

Dick Dowell, Marna Lake, Jessie Quintana

### **SPECIAL GUEST(S):**

Gayle Berry

### **PRESENT FROM STRIVE:**

Sharon Jacksi, Mary Anne Lawrie, Chris Bergquist, Doug Sorter, Joan Levy, Sarah Sharp

<b>OVERVIEW OF MEETING</b>
Minutes from 6/2/2015 were approved.
Sharon provided organizational updates.
Financials were presented and accepted. The budget for FY2015-2016 was presented and approved.
Strategic Plan 2015-2020 was approved.
Policy #3-9, Substance Abuse was approved.
Sarah talked about the role of the Case Management and presented a PowerPoint
Doug reported on developmental updates.

A quorum was achieved and the meeting was called to order at 12:10 p.m. Joe Warner presided.

### **MINUTES 6/2/15**

The minutes were presented and it was noted there were two members that appeared in the present and absent section.

**It was M/S/P (Ammentorp/Nordine) to approve the minutes as amended.**

## **CEO REPORT**

The All Staff meeting held on June 24<sup>th</sup> was very successful. Employees were extremely surprised to receive a bonus. Sharon and supervisors have been receiving numerous e-mails and cards in appreciation of the bonus. This gesture has also boosted staff morale.

An offer has been made on 2802. We are currently working out the details in reference to the solar panels. The property in Fruita is under a one-year lease with the option to buy at the end of the agreement. We are now looking at putting 2802 on the market since the individuals residing there have opted to go into a host home setting. It is planned to put this on the market in the fall.

On a state and federal level, the focused issue this year revolves around conflict-free case management. Western Slope CCB Executive Directors have joined up with RMHP and RCCO (Regional Care Collaborative Organization) to come up with an alternative plan that would be acceptable to the federal government. One possible solution is to have RCCO be the actual employer of the case managers. Unfortunately, the CCB would lose the revenue generated by Case Management. One CCB on the front range wants all the CCBs to hire an East Coast Lobbyist group to challenge this issue on a higher level. The problem is it will take about 2 years for this to be rolled out and at this point, there has been no guidelines and/or instruction on how this will be implemented. Sharon will keep members apprised on the progress of this issue.

## **FINANCIALS**

### **MONTHLY STATEMENT AND TRENDS**

Chris provided the same financial summary that was presented at the All Staff meetings. Total revenue is around \$600K, which is a huge improvement in comparison to our financial standing last year. Personnel expense is trending down. Operating expenses continue to run high. Net income is \$220K. Chris also showed staff that because of their due diligence on cutting back expenses, that leadership team decided to pass the savings on to them. 81% of the net income was passed on to staff. Leadership Team was excluded from receiving a bonus.

**It was M/S/P (Staten/Parker) to accept the financials as presented.**

### **PROPOSED BUDGET FOR FY2015-2016**

Budget assumptions that were factored in were:

- A 1.7% rate increase in contracts and waived rates
- There was no change in the health insurance premium
- Attendance percentages have been updated to in res and voc for accuracy
- 2% pay increase for DSPs, CMs and therapists who have been employed for a year
- Factored in the salary for an HR Director
- Forecasted around 360K from the sale of properties
- Early Intervention has applied to be a Medicaid provider. If approved this will allow us to bill the state. Chris did not project anything in the budget for this since we have not received any notification on the status of the application.

Chris did not go through each line item but highlighted on the aforementioned assumptions. Proposed budget for 2015-2016 is over \$400K.

**It was M/S/P (Nordine/Staten) to approve the Budget for FY2015-2016.**

### **STRATEGIC PLAN 2015-2020**

Information contained within the Strategic Plan reflects the areas that were accomplished in 2015 along with the issues and/or concerns that were gathered at the retreat.

**It was M/S/P (Motz/Schnell) to approve the Strategic Plan 2015-2020 as presented.**

### **POLICY #3-9, SUBSTANCE ABUSE**

After conversations with insurance companies, worker's comp, attorneys, doctors and various employers, STRiVE will have a no tolerance policy on medical marijuana usage. Medical Marijuana will remain in the same category with marijuana.

**It was M/S/P (Parker/Motz) to approve Policy #3-9, Substance Abuse as presented.**

### **CASE MANAGEMENT**

The Case Management Department has undergone some major changes with staff turnover and modifying the whole of structure of the department, along with procedures on how things are done. The turnover caused a major decrease in Target Case Management billing with all the changes. Sarah introduced all case managers and provided a brief background on them through a PowerPoint presentation. Sarah also presented a spreadsheet comparing monthly billing efficiencies for Targeted Case Management. As previously stated, the billing started declining in February. Sarah and Cassie

have been diligently working with the new case managers on a one to one basis to increase their billing efficiencies. As reflected on the spreadsheet, billing efficiency is started to show improvement. Year-to-date efficiency is running around 80%. Case Management's billing efficiency goal for next year is set for 90%. Jeff P. requested this information be provided to members on a quarterly basis. Sarah will make a notation of the request.

Members expressed their appreciation and gratitude to Sarah for presenting on the Case Management Department.

## **REPORTS**

### **LEGISLATURE UPDATE**

Gayle reported this was a pretty good year for the DD community. Gayle proceeded to highlight on some of the bills that were introduced this year:

- One major accomplishment was the enactment of HB15-1368 approving two Community Crisis Response Centers for individuals with developmental disabilities. Grand Junction and Colorado Springs are the designated locations for this pilot program. The JBC approved funding from the dollars that were unspent last year instead of that money going back into the cash fund. Funding for this program should be around \$500K for each location over a 3-year period. Pilot program is targeted to begin in March 2016. Megan Davidson, Joint Budget Committee Analyst will be visiting STRIVE in October.
- SB-204 – Child Protection Ombudsman. This will move the office from under the guise of the Department of Human Services and make it an independent contractor to ensure that children are not falling through cracks in the system.
- The Regional Task Force continues to meet. They are supposed to report to the JBC in December with their findings. There are no current plans in the near future of closing the regional centers.
- One of the biggest disappointments was the JBC reneging on the 5% rate increase and passing a 1.7% due to last minute budget shortages.
- Moreover, the final concern is to address the conflict-free targeted case management.

Gayle pointed out things to watch out for in the coming year:

- The State will be reaching revenue caps set by TABOR. When and if this occurs, depending on the amount of the overage, the money could be awarded to transportation and/or be given back as an additional refund to the taxpayers. With this in mind, there might not be any additional funding next year. Two things to definitely watch for will be funding for Family Support Services and the importance of continuing the with the program with a solid billing. If not, this program could be drastically cut.

- The other is to fill all the additional slots that you are allocated. If these are not filled, they will be taken away.

The Board expressed their appreciation and gratitude to Gayle for all her work during this year's session.

#### **DEVELOPMENT UPDATES**

- Doug distributed the event details and sponsorship information for the 5<sup>th</sup> *Annual Rollin on the River*. This year's theme is western so Cowgirl/Cowboy it up. Doug welcomed any suggestions for potential sponsorships.
- The training with Joe Breman is scheduled for July 29<sup>th</sup> @ 8:30-10:00 in the Inservice Room
- Garden Groove concerts coming up are:
  - The Boys of Summer – July 25<sup>th</sup>
  - Fab 4 – August 22<sup>nd</sup>.Tickets can be purchased on line.

#### **ANNOUNCEMENTS**


- No Board meeting next month.
- Joe announced the following appointments to the Nominating Committee:

**STEVE AMMENTORP, CHAIR  
DICK DOWELL  
WENDY SCHNELL**

- Joe would like to review the By-Laws in the near future.
- Joe would like the Executive Team to remain after the meeting to finalize the CEO's evaluation.

**It was M/S/P (Staten/Motz) to adjourn the meeting at 1:50 p.m.**

Secretary



Date

