



BOARD OF DIRECTORS MEETING – JANUARY 26, 2016

PRESENT FROM BOARD:

Joe Warner, Jeff Parker, Steve Ammentorp, Cathy Staten, Jessie Quintana, Dick Dowell, Mike Nordine, Judy Thornburg, Fred Burmeister, Scott Coleman, Michael Santo, Connie Mack, Tom Motz, Jeff Kuhr

EXCUSED ABSENCE(S):

Wendy Schnell, Marna Lake

PRESENT FROM STRIVE:

Sharon Jacksi, Mary Anne Lawrie, Chris Bergquist, Doug Sorter, Valita Speedie

OVERVIEW OF MEETING
Introduction of new members.
The minutes from December's meeting were approved as presented.
Sharon provided organizational and state updates.
Chris provided the current status of the financials since the loss of the database in addition to restoration of the files.
Sharon provided an update on the Employee Handbook.
Sharon and Joe presented the Employee of the Year Award.
Doug provided an update on the status of the 50 th Anniversary Celebration.
Valita provided an update on moving some programs to the Fruitvale location.

A quorum was achieved and the meeting was called to order at 12:08 p.m. Joe Warner presided.

MINUTES FROM 12/08/15

The minutes from December's meeting were approved as presented.

It was M/S/P (Staten/Ammentorp) to approve the December minutes.

INTRODUCTION

On behalf of Board members, Joe welcomed Connie and Michael as new Board Members. Steve also welcomed them and provided members with a brief background of Connie's and Michael's knowledge and expertise. Connie & Michael expressed their appreciation and gratitude on their appointment to the Board.

Joe commented that the Executive and Nominating Committees will meet after the Board meeting to discuss the implementation of the term limits in 2010 and the impact it will have the membership this year.

CEO REPORT

The Joint Budget Committee (JBC) rejected the Governor's 1% provider rate decrease. It is still early in the session and we are not sure whether this will hold up or not.

Sharon referred to the articles that have recently surfaced in the *Denver Post* regarding misappropriation of funds by another CCB, Rocky Mountain Human Services on the eastern slope. A couple of items that came out of the audit was the misuse of Medicaid dollars, i.e. PR department billing Medicaid for fundraising and the utilization of City/County funds received from the mil levy, i.e. \$45K on staff meals, employee memberships to Cosco, etc. This event has triggered a "black-eye" for the CCBs and Senator Aguillar has submitted legislation in regards to the Colorado Open Records Act. The *Post* is also questioning the CCBs on the dues that are expended to Alliance and lobbyists. Alliance dues are based on a certain percentage of a CCB's budget. Sharon believes there will be more "coming down the pipe" in relation to this bill.

The annual DD Awareness Day at the Capitol is scheduled for February 17th. If anyone would like to attend, please contact MaryAnne.

Sharon referred members to the article that appeared in the *Daily Sentinel* regarding the outcome of the Regional Task Force's final report. They basically "punted" it to the community to increase its capacity needs along with identifying safety nets within the community. The grapevine has it that the JBC will be proposing new legislation for closure of the center. At this point, Sharon is not sure if they are talking the whole facility or just the campus part which serves around 23 individuals.

The Crisis Center grant was submitted to the State last week. This pilot program will not only serve individuals with a mental health issue but also provide services to individuals with developmental disabilities. As one of the stipulations of the grant, there had to be a partnership with a provider on the

eastern and western range. We collaborated with Rocky Mountain and MindSprings along with Foothills Gateway and SummitStone on the eastern slope. We should know whether we got the bid or not in the next couple of weeks.

We are slowly getting back on financial track from software failure. All of payroll was recreated and we were able to get W-2s out yesterday. Sharon and Chris are scheduled for a phone conference with the insurance and attorney tomorrow. In addition, the loss has enabled us to manage departmental expenses efficiently as we did last year. Leadership Team is scheduled to meet next week to review departmental budgets and strategize on increasing revenue and decreasing operational expenses.

On a positive note, we are creating a training site at Fruitvale in the area that was occupied by Alpha Omega. Completion for this project is targeted for March.

Sharon expressed appreciation and gratitude to Mike N. and the GJPD for their assistance with the security issues around the building.

FINANCIALS

The financials this month will be based on revenue in comparison to expenses and will provide a draft overview on our financial status. Operations continue to run high especially in comparison to last year. With the data loss, we are unable to scrutinize departments to make good financial business decisions. Until then, we will have to base expenses from a holistic perspective. As Sharon mentioned previously, we are looking at cutting expenses and increasing the revenue. The income has improved in comparison with last year. This was partly due to property sales. The bottom line through October is estimated around \$169K to the good.

EMPLOYEE HANDBOOK

Sharon announced the Employee Handbook is finally completed and will be distributed to employees during open enrollment.

REPORTS

OT

Sharon welcomed the OT Department and announced that this was just a ruse in getting them to attend the meeting so that the Board could present Randy Owen with the Employee of the Year Award. Sharon proceeded to read little

snippets from his nomination on Randy's dedication to his job but most of all how he always does what is in the best interest of the individuals we serve. Randy is a great example of Covey's Seven Habits: "*Seek First to Understand, Then to Be Understood.*" Congratulations to Randy!!

Randy did prepare a report to present to the Board on tracking residential therapies completed in the homes. As a result of a survey conducted several years ago, the state changed the rules to only licensed OTs are allowed to train the appropriate staff on therapies and not the OT Technicians. Because of this change, it caused the therapies to go down. Kim shifted some duties around within the department and now there has been progress on the completion of therapies in the homes. Therapies completed are running at 90% compared to 48-50% in July. OT is currently working on improving the number of therapies completed in the vocational programs.

The Board expressed their appreciation and gratitude to the OT Department along with congratulating Randy being Employee of the Year.

PUBIC RELATIONS/DEVELOPMENT

As previously expressed by Sharon, Doug appreciated the assistance of GJPD in identifying security issues around the building.

Planning for the 50th Anniversary is moving right along. We only have 78 tickets left out of 160. Please mark your calendar and plan to attend on February 26 at the Doubletree Hotel.

The Foundation Retreat was held last week with Joe and Steve attending. The Foundation was formed three years ago with the Home of Your Own campaign but also to educate the community on "who we are". Two things that the Foundation will be focusing on is the educational and outreach to the community and fundraising.

VOCATIONAL DEPARTMENT

After creating some new programs, Valita reassessed the space utilized by day programs over at Chipeta and the additional space now available at Fruitvale. It was decided to move Labor Solutions over to the Fruitvale building and let Sweet Treasures take over their current space at Chipeta. This would be beneficial to the individuals in the Active Wellness and Wellness for them to be able to integrate with Labor Solutions. We have received some positive feedback on the move from families and guardians. In addition with CORE training being there, this will give new employees a chance to intermingle with individuals in services.

ANNOUNCEMENTS

The next Board meeting is scheduled for February 23rd.

It was M/S/P (Parker/Dowell) to adjourn the meeting at 1:25 p.m.



Secretary



Date

