



BOARD OF DIRECTORS MEETING – FEBRUARY 24 2015

PRESENT FROM BOARD:

Joe Warner, Mike Nordine, Marna Lake, Judy Thornburg, Dick Dowell, Scott Coleman, Jessie Quintana, Cathy Staten, Tom Motz, Wendy Schnell, Jeff Kuhr, Jeff Parker, Fred Burmeister, Steve Ammentorp

EXCUSED ABSENCE(S):

Scott Burnham

SPECIAL GUEST(S):

Robyn Klauer, Foundation Member

PRESENT FROM STRIVE:

Sharon Jacksi, Mary Anne Lawrie, Chris Bergquist, Doug Sorter, Joan Levy, Katherine Waterman

OVERVIEW OF MEETING
Minutes from 12/10/2014 were approved.
Organizational and state updates were provided
Financials were presented and accepted.
Policy #3-9, Substance Abuse. Recommended changes were not approved. Board requested the policy be brought back for approval after Leadership Team has made a final decision in regards to the section of medical marijuana.
Two policies appeared on the Consent Agenda: #9-4, Missing Individual and #9-8, On-Call. The Consent Agenda was approved.
Robyn Klauer was introduced and welcomed by Board members.
Katherine was introduced and provided an update on goals and objectives as being the Compliance Officer.
Doug reported on the Foundation's signature event, "Tulips & Juleps" along with various upcoming events.

A quorum was achieved and the meeting was called to order at 12:10 p.m. Joe Warner presided.

Joe introduced and welcomed Robyn Klauer, Foundation member.

MINUTES 1/27/15

The minutes were presented. Sharon's last name was incorrect.

It was M/S/P (Coleman/Staten) to approve the minutes as amended.

CEO'S REPORT

The following are updates at the state level:

- The Joint Budget Committee has requested a 2.7% rate increase for the DD system.
- Sharon brought to the attention of the underspending the state has done over the past couple of years and the money keeps reverting back into state's operating account. This year the amount is around \$9 to \$10 million. They are projecting to use these monies towards waiver consolidation and a couple of Community Crisis Response centers for the DD population; which we may specifically be involved in along with Colorado Springs.
- The issue of conflict-free case management has now caught the eye of the Centers for Medicaid & Medicare and they are seriously moving forward to achieving a conflict free system. Gayle and Sharon met with the Division to discuss the funding impact on CCBs if this gets mandated by the federal government. Sharon and other western slope CCBs Executive Directors are scheduling a meeting with Patrick Gordon who is with RMHP but also involved RCCO (Regional Care Collaborative Organization). They would be overseeing the case management side and we would probably be subcontracting with RCCO as a provider. This item needs to be a main issue that the Board of Directors and Leadership Team will have to focus on at their strategic planning retreat.

Sharon provided an update on DD Awareness Day at the Capitol that was held on February 18th.

FINANCIALS

MONTHLY STATEMENT AND TRENDS

The focus this month will be on how the agency has performed over the past seven months. Chris then referred to the following charts:

- Chris provided a chart providing a breakdown on the different revenue sources. Residential generates the most revenue followed by vocational targeted case management and the state contract.
- This month the revenue fell short due to a MRSA outbreak at Fruitvale which had to close for two days, two individuals were hospitalized, two

deaths and staff turnover in case management causing billing to be down.

- Personnel expenses continue to trend down.
- Operating expenses were higher for the month of January. Some one-time expenses happened to hit last month, i.e. wrote off \$30K of Uniquely Yours' obsolete inventory, 5 months of Alliance membership, and HUD requiring STRiVE donate the construction loan to DD Housing.
- Net income is not positive and \$30K over what was forecasted.

Cash and working capital are down compared to last year but are slowly trending up. We did receive \$166K from Medicaid earlier this month. This will be reflected in the February financials.

Scott questioned why there was a huge variance in residential services on the income statement. Chris responded that it was probably in relation to the donation to DD housing, but would research further and provide a detailed explanation as to the cause of the high variance.

It was M/S/P (Coleman/Parker) to accept the financials as presented.

CONSENT AGENDA

The following two policies appeared on the Consent Agenda:

- #9-4, Missing Individual
- #9-8, On-Call Supervisor

Changes to these policies were very minor.

It was M/S/P (Nordine/Dowell) to approve the Consent Agenda as presented.

POLICIES

POLICY #3-9, SUBSTANCE ABUSE

This policy is brought back again with changes pertaining to marijuana use. If a potential employee and/or employee tests positive for marijuana they will need to produce a negative test within a two week period. If unable to do this, employee will be terminated. If a new employee has a medical card, they must provide a copy of it prior to hire. Current employees will need to provide a copy of their medical from the date of issue. If an employee who fails to provide a copy of their card and tests positive, the same procedure will occur as stated above. The Board expressed their concerns over these recommended changes which opened the floor up to an in-depth discussion on

legality, operating vehicles, job performances, federal laws, etc. The Board recommended that leadership team should revisit the changes to this policy. The Board declined on taking action on this matter.

PRESENTATIONS

KATHERINE WATERMAN

Prior to her employment with us, Katherine was employed with the Department of Human Services. During her 8 year tenure, she worked with issuing benefits, quality assurance, and a fraud investigator and is very familiar with state and federal regulations. She has been familiarizing herself with all the waivers, billing, Therap in addition to riding along with staff to get a better understanding of their position. She is also planning to do training on tangible documentation to ensure that it is within the appropriate guidelines when submitting it with the billing. She will also be facilitating the HIPAA training during CORE. Sharon commended Katherine on her approach of logically identifying issues and coming up with a plan of correction.

REPORTS

TULIPS & JULEPS

The Foundation will be hosting their first signature event on May 8th entitled "Tulips & Juleps". This will be by invitation only and tickets will go for \$25. There will be both a live auction and silent auction on a variety of artwork that has been donated by artists. Entertainment will consist of the Tonettes, a barbershop quartet and a harpist. Save the Date cards will be mailed out in the next couple of weeks. All proceeds will go to support the Children's programs.

DEVELOPMENT UPDATES

March 28 – Yard Sale down at the Gardens from 9:00-3:00. Items can be dropped off at Uniquely Yours and/or The Parenting Place. If you would like one of the mobile crews to pick your stuff up, please contact Doug. This will also benefit the Children's programs.

The Easter Egg hunt will be on April 4th at the Gardens. Enstroms has agreed to sponsor this event.

Doug has secured 4 sponsorships for the Garden Groove concerts amounting to \$10K.


UPDATES

Joe stressed the importance of members attending the Board/Leadership Team in April. He further commented that this is a great opportunity for members to

follow the budget process and ensure that the goals and objectives within the strategic plan fall within the budget forecast. It will be held on April 28th @ 9:00 a.m. to 2:00 p.m. at The Parenting Place.

It was M/S/P (Nordine/Motz) to adjourn the meeting at 1:21 p.m.


Secretary


Date

